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30 May 2025

To: Recipients of BEEO Technical Circulars

Dear Sir/Madam,

Buildings Energy Efficiency Ordinance (Cap 610)
Technical Circular No.2/2025
Energy Audit Report Template for the
Code of Practice for Building Energy Audit (EAC) 2024

Purpose

This Technical Circular promulgates the energy audit report template (Form EE-EAR 2024 (V.0)) for submission with the specified form EE5 (Rev.03/25).

Effective Date

2. The energy audit report template (Form EE-EAR 2024 (V.0)) takes effect on 1 June 2025 with a grace period as specified in paragraph 6 below.

Effect on Existing Circular

3. There is no effect on existing circulars.

Major Revision

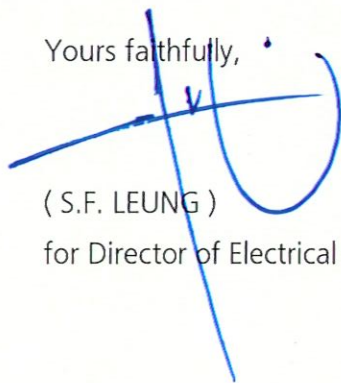
4. Obsolete the energy audit report in free format and the immediate past versions of Form EE-EA and Form EE-EAes, and replace them by the energy audit report template (Form EE-EAR 2024 (V.0)).

5. The energy audit report template (Form EE-EAR 2024 (V.0)) had been uploaded to the web-site of the Ordinance (<http://www.beeo.emsd.gov.hk>). The use of the energy audit report template (Form EE-EAR 2024 (V.0)) in lieu of the energy audit report in free format, energy audit checklist (Form EE-EA) and executive summary of energy audit report (Form EE-EAes) submitted by Registered Energy Assessor (REA) within the grace period specified in paragraph 7 below is acceptable subject to the compliance of the EAC 2021.

Grace Period

6. A grace period up to 22 August 2025 is provided for continue using the energy audit report in free format, energy audit checklist (Form EE-EA) and executive summary of energy audit report (Form EE-EAes).

Yours faithfully,



(S.F. LEUNG)

for Director of Electrical and Mechanical Services